

# Job Posting: Organizing Associate



[Local Clean Energy Alliance](#) (LCEA) is a Bay Area-based energy and social justice advocacy organization working at the local, state, and national level to promote a clean energy future through the development and democratization of local renewable energy resources.

LCEA seeks a motivated, creative, and skilled Organizing Associate, who is passionate about economic, environmental, and social justice, to bolster our organizing capacity to engage grassroots organizations in building the emerging movement to democratize energy.

The position requires 30 hours per week and pays a base salary of \$27.50/hour and includes healthcare and other benefits. It is based in Oakland. The Organizing Associate will work in close collaboration with other members of the team.

## Organizing responsibilities include:

- Work with East Bay Team lead organizer
- Participate in meetings, including: East Bay Team planning, LCEA Staff meetings, meetings with allied organizations, public agencies, elected officials, etc. Help with scheduling, preparation, facilitation and note taking. Make public comments when necessary
- Assist in research and development of written documents, webinars, press releases, and other collateral
- Provide support for community outreach and event organizing, as needed
- Contribute to advocacy campaign strategy and planning

## Qualifications:

- A passion for social justice and the climate justice mission of LCEA
- Good technical skills
- Experience in organizing regional or state-wide grassroots advocacy campaigns and mobilizations
- Experience working with low-income communities and communities of color and other diverse stakeholders
- Excellent campaign planning and organizing skills
- Responsible, very organized, detail-oriented, energetic, and creative!
- Available 30 hours/week
- Good written and verbal communication and people skills, in-person and on the phone
- Experience in a collective work environment
- Knowledge of energy system and experience in nonprofit fundraising a plus
- Experience with tools such as Zoom, Google Docs, etc. a plus

## How to Apply:

Please send a cover letter explaining your interest in the position and your availability, along with a resume to [Barbara@localcleanenergy.org](mailto:Barbara@localcleanenergy.org) as soon as possible, with email subject line "Applying for Organizing Associate." We will accept applications until the position is filled.

Women, LGBTQI, and people of color are strongly encouraged to apply. No phone calls please. Thanks for your interest!